

numjobs

Outstanding achievements in the engineering industry have something in common: They always result from superior performance, exceptional technology and a high degree of creativity. In that way NUM has built up an outstanding reputation in the tool and machinery industry. We develop complex, customized CNC automation solutions that guarantee the machine manufacturers as well as users with a high degree of added value.

NUM's successes are achieved essentially through the know-how and personal commitment of our employees. And we now offer you the opportunity to actively contribute to this success at the NUM office in Cuggiono (Italy) we are seeking a:

# **Buyer**

## YOUR CHALLENGE

We are looking for a flexible and highly motivated person who will deal with Purchasing Team. In this position, you functionally report to the Head of Production and Logistic Department. Your tasks and responsibilities will include the following:

- Management of purchasing orders based on MRP Requirement
- Negotiation skills
- Follow up of the purchasing orders
- · Update inventory and ensure that stock levels are kept at appropriate levels
- Negotiate terms of agreements to achieve the best deal for our company
- · Ensure the timely delivery of products and compliance with the contracts of purchase
- Maintain regular communication with the Production Team to finalise and confirm the weekly production schedule based on customer requirements and available material stocks
- Management of the SAP material master

## YOUR BACKGROUND

- · High school or university diploma
- Good knowledge of English language
- Good SAP knowledge
- Excellent MS Excel skills
- Ability to work across multiple teams and projects

## YOUR PERSONALITY

- Strong solution oriented and conceptual thinking skills
- · Team player with good communication skills
- Independent working attitude
- Pragmatic and solution-oriented working methodology

#### WE OFFER

- An international, dynamic, growing company with the whole value chain from R&D to sales and manufacturing
- · Pleasant working atmosphere with flexible working hours



Maria Giovanna Berra Human Resources Phone +39 02 97 96 92 13 maria-giovanna.berra@num.com

